



SPORTS AUTHORITY OF INDIA

NETHAJI SUBHAS SOUTHERN CENTRE, MYSORE ROAD, BANGALORE-560056

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No: SAI/NSSC/PERS/CF 578/2020

Date: 04.09.2020

Recruitment Notice for the post of Catering Manager

Sports Authority of India, SAI-NSSC Regional Centre, Bangalore, invites applications for selection of Catering Manager purely on contract basis initially for a period of 01 year which could be extended on satisfactory performance. The details as follows:

1. Post	Catering Manager
2. No. of post	01
3. Educational Qualification	Degree in any discipline from a recognized University + one year Diploma in Hotel Management or Catering Management from a recognized institution. Or Graduate in Hotel Management/Catering Management from a recognized Institution/University.
4. Experience	Three years experience in the relevant field after obtaining the essential qualifications.
5. Remuneration	Rs.30,000/- to Rs. 50,000/- per month

Details of mandatory qualifications, experience and terms and conditions etc. for the post are annexed and also available on the website of SAI Head Office (<http://sportsauthorityofindia.nic.in>).

For selection to the above post, Walk-in-Interview is to be conducted at Sports Authority of India, Nethaji Subhas Southern Centre, Mysore road, Bangalore-560056, on 23/09/2020 at 11:30 am.

Eligible and interested candidates to be present at Sports Authority of India, Nethaji Subhas Southern Centre, Mysore road, Bangalore-560056, on 23/09/2020 at 10:00 AM for the Certificate Verification, along with the prescribed application form, original documents, self attested photocopies and 02 passport size photographs.

Sd/
SENIOR DIRECTOR
NSSC Bangalore

Engagement of Catering Manager at Sports Authority of India, Nethaji Subhas Southern Centre, Mysore road, Bangalore-560056 purely on contractual basis.

Eligibility:-

1. Degree in any discipline from a recognized University + one year Diploma in Hotel Management or Catering Management from a recognized institution.

Or

Graduate in Hotel Management/Catering Management from a recognized Institution/University.

2. **Experience:** Three years experience in the relevant field after obtaining the essential qualifications.

Terms and Conditions

1. **Tenure :-** Initially contractual engagement will be for a period of one year which could be further extended for a maximum period of two years on satisfactory performance.
2. **Age Limit :-** The maximum age shall not be more than 50 years on the last date of receipt of applications. Candidates should note that only the Date of Birth as recorded in the Matriculation/ Secondary Examination Certificate or any equivalent certificate as on the date of submission of applications will be accepted and no subsequent request for its change will be considered or granted.
3. **Remuneration :-** Monthly remuneration will be decided on the basis of performance of the candidates in the interview and on the recommendation of the Selection Board.
4. **Tax Deduction at source :-** The income tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the SAI will issue TDS certificates/ Service Tax, as applicable.
5. **Other Allowances :-** No TA /DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance /Transport, Personal Staff, Medical reimbursement, HRA, and LTC etc. would be admissible to them.
6. **Extension :-** Performance of the person would be continuously reviewed and their extension will be considered on the basis of periodic review / requirement.
7. **Leave :-** They will be entitled for 30 days leave in a calendar year on pro-rata basis. Therefore, the contract employee shall not draw any remuneration in case of his/her absence beyond 30 days in a year. Also un-availed leave in a calendar year will lapse and will not be carried forward to the next calendar year.

The Catering Manager shall be responsible for the following:

1. He/She will be responsible to manage a team of catering staff and running day to day Catering Operation for Breakfast, Lunch & dinner etc. for resident sports persons/trainees.
2. The catering manager will also be responsible for quality of food, service, hygiene status of mess & dining hall etc.
3. Keeping to budgets and maintaining financial and administrative records.
4. Ensure compliance with health and safety regulations.
5. Planning menus in consultation with chefs & Nutritionist.
6. Monitoring the quality of the product and service provided in consultation with chefs & Nutritionist.
7. Organise, lead and motivate the catering team
8. Maintain stock levels and order new supplies as required in consultation with chefs, Nutritionist & competent Authority of SAI.

Other Terms & Conditions:

1. In case the performance of Candidate is not found satisfactory, his/her services will be discontinued after giving thirty days notice.
2. Without any prejudice to the above condition, the candidate will be terminated from his services with immediate effect without any obligations, in case the candidate is found guilty of violating any of the conditions contained in the terms of employment or is guilty of any misconduct including negligence of duties, unauthorized absence etc.
3. Decision of SAI in all matters regarding eligibility, selection and posting would be final and binding upon all candidates. No representation or correspondence will be entertained by SAI in this regard.
4. SAI reserves the right to cancel the advertisement and/or the selection process at any stage without assigning any reason.
5. The appointment will be purely on contract basis and does not confer any right to claim permanent employment in SAI.
6. Any litigation matters pertaining to employment at SAI shall be restricted to the jurisdiction of the Bangalore courts.
7. SAI reserves the right to terminate the contract, by giving 30 (thirty) day notice to Candidates.
8. The SAI shall be the final authority in case of any dispute.
9. Eligible and willing candidates are required to bring applications in the prescribed performa along with the copy of certificates (including original) for Walk in Interview on **23.09.2020 by 11:30 AM** to the following address "**Sports Authority of India, Nethaji Subhas Southern Centre, Mysore road, Bangalore-560056**".

General Instructions

- a) Candidates should ascertain, before applying, that they satisfy all the eligibility conditions as stipulated in the advertisement. Candidates, who do not satisfy the eligibility conditions, will be liable to be disqualified at any stage of recruitment/selection.
- b) Application Form not in the prescribed format or incomplete / unsigned or received without copy of Age Certificate, qualification, experience., copy of mark-sheet of Board/ University etc shall not be considered and are liable to be rejected.
- c) Decision of the SAI in all matters regarding eligibility, selection and posting would be final and binding on all candidates. No representation or correspondence will be entertained by SAI in this regard.

CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.

Sd/
SENIOR DIRECTOR
NSSC Bangalore

10. Work Experience :

S. No.	Organization/Institute	Period From - To	Nature of Work	Remarks

NOTE: Experience Certificate to be attached

Total: Experience (in months)

DECLARATION

I hereby declare that all statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or not satisfying the prescribed eligibility criteria for the post applied for, my candidature is liable to be cancelled / rejected at any stage of selection.

Place:

Date:

(Signature of the Applicant)